



First Presbyterian Christian School E-Tuition Payment Authorization Form 2024-2025

Please fill in and sign this form authorizing First Presbyterian Church to transfer sufficient funds to pay tuition and/or other tuition related fees that are due and payable from your checking or savings account. Please attach a voided check or, if it's a savings account, attach a deposit slip with transit routing and account number information on it. One form per family, please!

Please note: Unless you are paying the entire year's tuition in full prior to September 1, 2024, e-tuition is required for all First Presbyterian Christian School families in the 2024-2025 school year. We will be processing all of our tuition payments through this safe and convenient process.

Parent/Guardian Name: _____

First and Last Names of All Students Enrolled in School:

Date of Deduction	Account Type (Circle One)	Already Using E-Tuition?
5 th of each Month	Checking or Savings	Yes / No

If the 5th falls on a weekend or holiday, funds will be deducted on the next business day.

I authorize First Presbyterian Church of Spokane to deduct funds from my/our checking or savings account monthly as detailed above.

I understand that a **\$20 non-sufficient funds charge** will incur on and after the 2nd non-sufficient funds occurrence in a school year. If it occurs, that month's tuition is also due in cash or check within five business days of the tuition pull attempt date.

Signed: _____ Date: _____

Attach a voided check or deposit slip here (if your child is a new student or if there are any account changes):

SCHOOL OFFICE USE ONLY

Account Holder Name: _____

Account Holder Phone/Email: _____

Application

Fee: _____ Date Paid: _____ Payment Method: _____

Enrollment

Fee: _____ Date Paid: _____ Payment Method: _____

Supplies

Fee: _____ Date Paid: _____ Payment Method: _____

Monthly Tuition

Monthly pull: _____ Payment Method: _____

Bookkeeper notes: